



Book of Remembrance Application Form

The books are sent to the calligraphers twice a year only. For entries displayed between 1st January to 30th June the application must be received to the office by September 30th and for entries to be displayed between 1st July to 31st December the application must be received to the office by March 31st.

I, the applicant and undersigned confirm that I have read and understood Worthing Crematorium's terms and conditions before I made my decision. I have indicated my requirements in the table overleaf and completed the inscription grid on page 4.

Applicant details

Full Name:

Address:

Email:

Phone:

Mobile:

Adur & Worthing councils are the data controllers for the purposes of applicable data protection legislation in relation to burials and interments within Adur and Worthing cemeteries. Full details about how your personal data is used are available at www.worthingcrem.co.uk/privacy-notice

Signed:

Date: __/__/____

Deceased details

Full Name:

Date of death: __/__/____

Bereavement Services, Cemeteries Team, Worthing Crematorium,
Horsham Road, Findon, West Sussex, BN14 0RG
E-mail: crematorium@worthing.gov.uk **Telephone:** 01903 872678

If the date you would like the entry to be displayed on is for 1st July to 31st December the application must be received to the office by March 31st.

If the date you would like the entry to be displayed on is for 1st January to 30th June the application must be received to the office by September 30th.

In order for the inscription to appear on the date required, applications must be received as soon as possible. Applications received after these dates will be delayed by a further year.

Remembrance cards and Deluxe books are sent directly to you from the calligraphers. As the cards and books are made to order and inscribed by hand please allow 8 weeks for delivery. Please remember to send us your individual cards or deluxe books when you require an additional entry.

Main Volume	Price	Total
Entry in Book of Remembrance in main volume up to 2 lines	£125	
Entry in Book of Remembrance in main volume up to 5 lines	£155	
Entry in Book of Remembrance in main volume up to 8 lines	£170	
Illustration in addition to entry of 5 to 8 lines - Flowers	+£150	
Illustration in addition to entry of 5 to 8 lines - Bird or Animal	+£165	
Illustration in addition to entry of 5 to 8 lines - Emblem/Coat of Arms	+£190	
Remembrance cards and Deluxe miniature books	Price	Total
Personal Remembrance card up to 2 lines	£100	
Personal Remembrance card up to 5 lines	£110	
Personal Remembrance card up to 8 lines	£120	
Deluxe Miniature book up to 2 lines	£115	
Deluxe Miniature book up to 5 lines	£120	
Deluxe Miniature book up to 8 lines	£130	
Additional entry into Personal card or Deluxe book up to 2 lines	£90	
Additional entry into Personal card or Deluxe book up to 5 lines	£95	
Additional entry into Personal card or Deluxe book up to 8 lines	£110	
Illustration in addition to entry of 5 to 8 lines - Flowers	+£150	
Illustration in addition to entry of 5 to 8 lines - Bird or Animal	+£165	
Illustration in addition to entry of 5 to 8 lines - Emblem/Coat of Arms	+£190	
Prices shown are valid until 31st December 2025		£
I have enclosed a cheque or cash for the required fee		
Please contact me for payment by card		

If you need any assistance please email us at crematorium@worthing.gov.uk or call the office on 01903 872678. We can accept payment by credit or debit card, cash and cheques. Cheques should be made payable to Worthing Borough Council.

Terms & Conditions -

Full terms and conditions can be found on the website: www.worthingcrem.co.uk/memorials/

1. The Council has full discretion over inscriptions and illustrations and the applicant will adhere to any requirements of the Council, personal or corporate signage is not allowed.
2. The applicant shall provide the wording to be inscribed in the Book of Remembrance but the calligraphers will determine the size and font of the lettering according to its specification and final layout.
3. Wording and imagery in the inscription must not cause offense or infringe copyright law. In such circumstances; the decision of the Council will be final.

BOOK OF REMEMBRANCE INSCRIPTION GRID

Please indicate which day and month you would like the entry to be displayed on:	_ _ / _ _
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Line one must only contain forename(s) and surname. Please use BLOCK CAPITALS.

Please ensure you are happy with the wording before submitting them to us as once they are sent to the calligraphers they cannot be amended.

Please give a description of the artwork if you require	1																								
	2																								
	3																								
	4																								
	5																								
	6																								
	7																								
	8																								

Crematorium Only	Calligraphers Only
Registration Number:	Inscribed:
Receipt Number:	Cards / Booklets:
Date Received: _ _ / _ _ / _ _ _ _	Entry Checked:
Memorial recorded for CMA?	Checked:
Officer:	Completed: